

1. Describe in detail the circumstances and events that led to your being hired to represent your foreign principal.
2. Was your client referred to you by a third party? If so, give the name and office address of such third party.
3. Did you solicit this account?
4. Did you prepare a prospectus or proposals to describe to your prospective client what activities you would undertake in his behalf? If so, submit copies of all written proposals and provide summaries of all oral proposals.
5. Have you offered written or oral proposals to any other foreign principal since January 1, 1959? If so, submit copies or summaries of each such proposal made.
6. List all your other foreign-based clients as of October 25, 1962 and briefly indicate what activities you undertake in this country on their behalf.
7. Describe chronologically and in detail all activities your firm or representatives have undertaken on behalf of your client from the date your agreement was signed.
8. List all expenditures made during the period described above for, or in the interests of your client itemized as follows: Date payment was made; name of recipient of payment; purposes for which payment was made; amount of payment. Where expenditure was made for food, beverages or entertainment, the date and location of such expenditure should be included along with the names of all those whose charges were covered by such payment. Where expenditure was made for travel or hotel accommodations, the entry

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should include all pertinent details (dates, locations, etc.), including the name or names of those whose expenses were covered by the entry. Where expenditure was made for gifts of any nature, the circumstances should be clearly described along with the name or names of the recipients.

9. List all funds received during the period described above either directly or indirectly from your client itemized as follows: Date funds received; name of payee; purpose of payment; amount received.

10. Furnish the names of all individuals who during the period mentioned rendered any services or assistance to you, with or without compensation for, or in the interests of, your client. List all payments to such individuals clearly indicating what such payments were for. Describe in detail the services or assistance rendered by each named individual.

11. Enclose with your reply, a copy of the last agreement with your client, made prior to receipt of this questionnaire.

12. What fee will you receive for the years 1962, 1963, and 1964 from your client?

13. List all speeches, press releases, articles, pamphlets, reprints, or form letters which you prepared, or in the preparation or distribution of which, you rendered any services or assistance during the period mentioned above. Such listing should give a description of such material, by whom it was written, printed or produced and how it was used or distributed.